

AGENDA

Tuesday, January 3, 2023
Hampshire County Commission

9:00 am Call to order, nominate and elect Commission President for 2023
9:05 am minutes, President's and Commissioner's reports
9:15 am establish calendar for the year of 2023 and Committee assignments

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Broadband Project – Capon Bridge – Progress Pay Estimate.

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other
recommendations from HCESA* Board

Invoices

Probate/Estate considerations

Calendar

Personnel

Budgetary/fund actions

Election matters

*HCESA = Hampshire County Emergency Service Agency

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: December 29, 2021.

AGENDA

Tuesday, January 10, 2023
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Brian Malcolm, HCESA*, job posting
9:30 am Hampshire County Building Commission, Re: discussion of Probation Office project
9:45 am Darren SBVDR** annual grant MOU
10:00 am Saundra Stinnette Community Involvement for Kids – permission for streetlights in Greenspring

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Broadband Project – Capon Bridge – Progress Pay Estimate.

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Exonerations and consolidations – tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCEMS* Board

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*HCESA = Hampshire County Emergency Service Agency

**SBVDRC= South Branch Valley Day Report Center

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: January 5, 2023.

Amended: January 6, 2023

AGENDA

Tuesday, January 24, 2023
Hampshire County Commission

6:00 pm Call to order, minutes, President's and Commissioner's reports
6:15 pm Greg Rinker, HardyNet, re: Easement and right of way for fairgrounds
6:30 pm Liz Frey, re: International Dark Sky adoption
6:45 pm Greg Rinker Parks and Rec, re: Bid opening for HVAC @Capon Bridge
7:00 pm Slanesville Vol. Fire Company, letter of support
7:15 pm Schedule Department Head meetings re: Handbook and wage review
7:30 pm Aaron Cox, Technology / GIS Coordinator, re: meeting streaming progress and internet updates

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Broadband Project – Capon Bridge – Progress Pay Estimate.

Community Development Block Grant paperwork for hospital demo, Health Dep.,
Purgitsville water projects

Budget revisions

Exonerations and consolidations – tax department

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recommendations from HCEMS* Board

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Posted: January 19, 2023.

A G E N D A

Tuesday, February 14, 2023
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Hampshire County Development Authority, re: request for matching funds
for grant applications
9:30 am Hampshire County Building Commission re: probation office
9:45 am Tina Ladd, HCCVB** re: funding request
9:45 am Logan Mantz, Capon Bridge Founders Day, re: funding request
10:00 am Darren Taylor SBVDR*** re: Grant applications
10:10 am Amanda Barnes, Compliance Officer, re: Cell tower permit
10:20 am Erin Timbrook, Grant Coordinator, re: grant applications

Maintenance:

Correspondence and requests

Board Appointments & resignations

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Broadband Project – Capon Bridge – Progress Pay Estimate.

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

**Emergency Medical Service (EMS) waiver of fee applications and disposition, other
recommendations from HCESA* Board**

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***HCESA = Hampshire County Emergency Service Agency**

****HCCVB = Hampshire County Convention and Visitor's Bureau**

*****SBVDR = South Branch Valley Day Report**

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: February 9, 2023.

AGENDA

Tuesday, February 28, 2023
Hampshire County Commission

- 6:00 am Call to order, minutes, President's and Commissioner's reports
6:15 am Beth Reese, re: River House Economics and Arts benefits.
6:30 pm public hearing re: August Frank Benson probate in solemn form.
6:45 pm Rebecca Miller, Hampshire County Prosecuting Attorney, re: personnel
7:00 pm Brian Malcolm, HCESA/HSEM* Director, re: EPMG grant acceptance, new
employee introduction, direction for Deputy Director HCESA/HSEM
7:15 pm Citizen concerns regarding schools

Maintenance:

Correspondence and requests

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Broadband Project – Capon Bridge – Progress Pay Estimate.

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Exonerations and consolidations – Assessor/tax department

**Emergency Medical Service (EMS) waiver of fee applications and disposition, other
recommendations from HCESA* Board**

Ambulance Ordinance amendment schedule public hearing

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***HCESA/HSEM = Hampshire County Emergency Service Agency/Homeland Security
Emergency Management**

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approximate times for discussion and action by the Commission.**

Posted: February 23, 2023.

AGENDA

Tuesday, March 14, 2023
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am invoices and non- scheduled business
9:50 am Compliance Officer Amamda Barnes, re: Cell Tower permit application
10:00 am Department Heads with budget presentations schedule to be determined

Maintenance:

Correspondence and requests

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Posted: March 9, 2023

A G E N D A

Tuesday, March 28, 2023
Hampshire County Commission

6:00 pm Call to order, minutes, President's and Commissioner's reports
6:15 pm Romney Ministerial Association, request for Day of Prayer
6:30 pm public hearing re: revisions to Hampshire Ambulance Ordinance
6:45 pm HEMSA* – Matt Hott, re: site purchase request and site work
7:00 pm Melinda Chambers: Senior Center kitchen update
7:15 pm Fiscal Year 2023-2024 Levy Estimate consideration for submission

Approve levy estimate

Maintenance:

Correspondence and requests

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Emergency Management

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Posted: March 23, 2023.

AGENDA

Tuesday, April 18, 2023
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Public Hearing to Lay the Levy, FY 2022-2023 for Hampshire County, WV government budget
9:30 am Resolution to proceed with litigation re: Romney Housing Authority

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

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The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: April 12, 2023

A G E N D A

Tuesday, May 9, 2023
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Resolution for May as Community Action month
9:20 am Hampshire County Historic Landmarks Commission, re: grant activity
9:30 am Hampshire County Development Authority, request for Executive Director transition funding
9:45 am Town of Romney, re: ARP* funding request
10:00 am Capon Bridge, re: ARP* request, tech park utility transition
10:15 am HCCVB**, re: CVB-led County trail plan funding request
10:30 am ARP application/requests
10:45 am Volunteer Rescue Squad response rates.

Maintenance: Staff salary adjustment

Correspondence and requests – Central Hampshire Public Service Dist. easement

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Broadband Project – Capon Bridge – Progress Pay Estimate.

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Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

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***ARP = American Recovery Plan**

****HCCVB – Convention and Visitor's Bureau**

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: May 4, 2023

A G E N D A

Tuesday, May 23, 2023
Hampshire County Commission

- 6:00 pm Call to order, minutes, President's and Commissioner's reports
- 6:15 pm Rebecca Miller, Hampshire County Prosecuting Attorney, re: introduce new employee
- 6:20 pm Amanda Barnes, Compliance Officer, re: cell tower permits
- 6:30 pm Project bid openings: excavation and Senior Center.
- 6:45 pm Vivian Parsons WV Risk Pool update
- 7:00 pm Employee Handbook revisions.
- 7:15 pm Logan Mantz, re: Capon Bridge/Tech Park ARP* funding request.

Maintenance:

Grant writer position

Correspondence and requests

Board Appointments & resignations

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Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

Ambulance Ordinance amendment schedule public hearing

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* ARP = American Recovery Plan

The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: May 18, 2023.

AGENDA

Tuesday, June 13, 2023
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
- 9:15 am May delinquent tax list for approval.
- 9:20 am Larry See, Parks and Recreation, re: South Branch Bluegrass Festival
- 9:30 am Hampshire County Historic Landmarks Commission, re: by-laws revisions
- 9:45 am Hampshire County Community Events Center Committee re: funding request.
- 10:00 am Rebecca Miller, Personnel matters and revisions
- 10:15 am Eileen Johnson, CDBG Project*
- 10:30 am WV Fireman Association requesting funding
- 10:45 am ARP Grant applications

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Broadband Project – Capon Bridge – Progress Pay Estimate.

Community Development Block Grant paperwork*

Budget revisions

Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

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The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: June 8, 2023

AGENDA

Tuesday, June 27, 2023
Hampshire County Commission

6:00 pm Call to order, minutes, President's and Commissioner's reports
6:15 pm Alison Jewell, Director HCFP**, re: Belmont Holdings WW, LCC. easement
6:30 pm Tabled item: MOU*** regarding PRO**** grant
6:45 pm Tabled item: bylaws revision for Hampshire County Historic Landmarks
Committee
7:00 pm REAP Grant Application
7:15 pm Eileen Johnson CDBG Project

Maintenance:

Grant writer position
Correspondence and requests
Board Appointments & resignations
Grant applications, contracts, resolutions and drawdowns
Community Development Block Grant paperwork
Budget revisions
Exonerations and consolidations – Assessor/tax department
Emergency Medical Service (EMS) waiver of fee applications and
disposition, other recommendations from HCESA* Board
Ambulance Ordinance amendment schedule public hearing
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* ARP = American Recovery Plan
**HCFP = Hampshire County Farmland Preservation
***MOU = memorandum of understanding
****PRO = Police Resource Officer

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Posted: June 22, 2023.

AGENDA

Tuesday, July 11, 2023
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Amanda Barnes, Compliance Officer, re: Cell Tower permit applications
9:30 am Hampshire County Historic Landmarks Commission, re: grant consultant approval
9:45 am Brian Malcolm, HCESA* Director, re: Resolution for Emergency Medical Service worker retirement

Time Capsule opening after adjournment

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

American Recovery Plan (ARP) grant revisions

Community Development Block Grant paperwork

Budget revisions

Fund establishment for grants and new funds

Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

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The Hampshire County Commission reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Commission. Times listed are approximate times for discussion and action by the Commission.

Posted: July 6, 2023

AGENDA

Tuesday, August 8, 2023
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
- 9:15 am Sheriff Nathan Sions, re: staffing/training question
- 9:30 am Michael Fratini and Ben Kesner, re: unlicensed salvage yard.
- 9:45 am Barbara Fortner, Senior Service Employment Program, information
- 10:00 am HCESA* Mission Lifeline Aware
- 10:15 am HCHLC** - grant contract, revisions to procedures, public meetings

Maintenance:

Correspondence and requests

Board Appointments & resignations. Board of Appeals, Buckler and Poore

Grant applications, contracts, resolutions and drawdowns

American Recovery Plan (ARP) grant revisions

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

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****HCHLC = Hampshire County Historic Landmarks Commission**

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Posted: August 3, 2023

NOTICE SPECIAL MEETING

A SPECIAL MEETING OF THE COUNTY COMMISSION OF HAMPSHIRE COUNTY WILL BE HELD AT THE COURTHOUSE THEREOF ON WEDNESDAY, AUGUST 16, 2023, BEGINNING AT 9:00 A.M. TO TRANSACT THE BUSINESS HEREAFTER SET OUT:

TO CONSIDER THE TRANSFER OF PARCELS OF LAND ADJACENT TO THE ROMNEY RESCUE SQUAD BUILDING AND THE HAMPSHIRE COUNTY BOARD OF EDUCATION PROPERTY, WHICH WILL BE THE SITE OF THE NEW SOUTH BRANCH ELEMENTARY SCHOOL.

A COPY OF THE AGENDA CAN BE VIEWED IN THE COUNTY CLERK'S OFFICE.

PRESIDENT _____

COMMISSIONER _____

COMMISSIONER _____

POSTED: AUGUST 10, 2023.

****** Meeting Room—Hampshire County Courthouse courtroom***

NOTICE

A MEETING OF THE COUNTY COMMISSION OF HAMPSHIRE COUNTY WILL BE HELD AT THE COURTHOUSE THEREOF ON TUESDAY, AUGUST 22, 2023, BEGINNING AT 6:00 P.M. TO TRANSACT THE BUSINESS HEREAFTER SET OUT:

TO AUDIT AND PAY CLAIMS PROPERLY OUT OF THE GENERAL COUNTY FUND, GENERAL SCHOOL FUND, DOG TAX FUND, NEW BUILDING AND IMPROVEMENT FUND, MAGISTRATE COURT FUND, COAL SEVERANCE FUND, WORTHLESS CHECK FUND, HAMPSHIRE MEMORIAL HOSPITAL CHECKING FUND, ASSESSOR'S VALUATION FUND, HOME DETENTION FUND, OES FUND, HCESA FUND AND FIRE LEVY FUND.

TO CONSIDER ANY MATTERS RELATING TO THE COUNTY OWNED PROPERTY AND ENTER ANY ORDERS FOUND NECESSARY IN REGARD TO SAID COUNTY.

A COPY OF THE AGENDA CAN BE VIEWED IN THE COUNTY CLERK'S OFFICE.

PRESIDENT _____

COMMISSIONER _____

COMMISSIONER _____

POSTED: August 16, 2023

****** Meeting Room—Hampshire County Courthouse courtroom***

AGENDA

Tuesday, September 12, 2023
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Mayor Keadle re: Tree planting on North side of E. Main St.
9:30 am Police Resource Officer (PRO) grant application

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

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Personnel – Part-time grant writer position and p-t truck driver

Budgetary/fund actions

Election matters

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Posted: September 7, 2023

AGENDA

Tuesday, September 26, 2023
Hampshire County Commission

6:00 pm Call to order, minutes, President's and Commissioner's reports
6:15 pm parking lot and alley paving update

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

Community Development Block Grant paperwork

Budget revisions

Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

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Personnel - part-time positions of grant writer and truck driver updates and actions.

Budgetary/fund actions

Election matters

* HCESA = Hampshire County Emergency Services Agency

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Posted: September 21, 2023.

AGENDA

Tuesday, October 10, 2023
Hampshire County Commission

- 9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Historic Landmarks re: Civil Wars Trails & bylaws change (revision)
9:30 am Sonja Embrey, Circuit Clerk, re: Christmas in Romney
9:45 am Mayor Keadle, re: Christmas tree, decorations, cooperation w/town on lift rental, concerns regarding South Branch Railroad transfer to OmniTRAX.

Maintenance:

Correspondence and requests

Board Appointments & resignations

Grant applications, contracts, resolutions and drawdowns

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Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

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Personnel – Part-time grant writer position and p-t truck driver

Budgetary/fund actions

Election matters

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Posted: October 5, 2023

AGENDA

Tuesday, October 24, 2023
Hampshire County Commission

- 6:00 pm** Call to order, minutes, President's and Commissioner's reports
6:15 pm Matt Hott, re: parking lot and alley paving update, Courthouse roof repair recommendation.
6:30 pm Springfield Volunteer Rescue Squad response concerns

Maintenance:

Old business: discussion of South Branch Railroad potential transfer
Correspondence and requests
Board Appointments & resignations
Grant applications, contracts, resolutions and drawdowns
Community Development Block Grant paperwork
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Posted: October 19, 2023.

AGENDA

Tuesday, November 14, 2023
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am HCDA*, re: Local Economic Development grant
9:30 am CHPSD**, Purgitsville water project cooperation with Mineral County
9:45 am Rolf Ronken, Grant Writer, re: update and upcoming training
10:00 am open bids for ambulance building

Maintenance:

Correspondence and requests

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Grant applications, contracts, resolutions and drawdowns

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Exonerations and consolidations – Assessor/tax department

Emergency Medical Service (EMS) waiver of fee applications and disposition, other recommendations from HCESA* Board

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*HCDA = Hampshire County Development Authority

**CHPSD = Central Hampshire Public Service District

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Posted: November 8, 2023, amended 11/9/2023

AGENDA

Tuesday, November 28, 2023
Hampshire County Commission

6:00 pm Call to order, minutes, President's and Commissioner's reports
6:15 pm Matthew Hott, re: Courthouse clock repair decision
6:30 pm Ambulance Station bid selection

Maintenance:

Old business:

Correspondence and requests

Board Appointments & resignations

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Posted: November 21, 2023.

AGENDA

Tuesday, December 12, 2023
Hampshire County Commission

9:00 am Call to order, minutes, President's and Commissioner's reports
9:15 am Public Hearing, re: water service extension into Mineral County, WV
9:30 am Megan Webb w/ Eastern WV Community & Technical College (10/5/23)
9:45 am Assessor Norma Wagoner, re: personnel matter
10:00 am Springfield easement over unclaimed property.

Maintenance:

Correspondence and requests

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Posted: December 7, 2023